

Materials Minimization

EM07P - Rev. B

company meetings, toolbox talk meetings and notice boards, both electronic and hardcopy.

- 5.3 The design and development process is aimed at producing more with less. The objective is to reduce the material intensity of products - thereby minimising the materials consumed to create the product and reducing the demand for raw materials.

Strategies

- 5.4 The Environmental Committee have implemented the following strategies:
- a) Monitoring of product inputs including packaging
 - b) Express the waste reduction in relation to output to show how the changing material intensity for provision of furniture.
 - c) Light weighting in furniture - design, materials selection and component specification
 - d) Packaging minimisation and recycling (document the past development of minimal packaging for the delivery of product to installation site)
 - e) Efficient use of materials - relative to standard dimensions supplied
 - f) Refine the design for environment guidelines
 - g) insert material consumption monitoring into the EMS.
- 5.5 The Environmental Committee under the guidance of the National HSEQ Manager, shall complete the following:
- a) develop a procurement policy to assist in the selection of environmentally preferred products, materials and services.
 - b) begin the recording/measuring and of material inputs and reviewing status
 - c) express the waste reduction in relation to output.
- 5.6 All materials minimization strategies and programs are measured, reported and reviewed at the 'Committee Meeting' on a 3 monthly interval. Minutes of the meetings are placed on the notice board and copies provided to the Management Team.

6.0 Documentation

The Environment Aspect and Impact Analysis are undertaken and recorded on the same forms as those in HS03P for Health and Safety, and are listed below:

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| 1. | MN02F2 | Objectives & Targets Register |
| 2. | EM02F2 | Environmental Aspects & Impacts Record |